

GHCC Board Minutes

March 6, 2019

Present: Celia Grether, Cynthia McCullough, Pat Smith, Pat DuVall, Deborah Olson, Connie Gordon

Guests: Cameron Clark, Chuck Strahm, Dennis Johnson, Tom Ritley, Judy Tallman

Absent: Christy Mackey, George Briese, Shirmeen Faulx

The meeting was called to order at 7:05 by President Celia Grether.

The Executive Board minutes were approved following a motion made by Pat DuVall and seconded by Connie. Deborah moved that the February minutes be approved and Connie seconded. Both motions passed.

Treasurer's Report: Pat S. reported that property taxes have been paid and the UBI renewal has been completed. Deborah moved that the treasurer's report be accepted and Cynthia seconded. Motion passed.

According to Pat S., there are sufficient funds in the kitchen remodel reserve deposit fund. Further, the reserve accounts have been replenished so that at time of purchase(s), there will be funds available.

Year-to-date revenues and expenses are on track.

Reports:

Rentals: February rentals include East Room (5 half days, 2 full days); West Rom (5 half days, 1 full day); 2 no charge and GHCC use (5).

Pinewood Derby: Chuck recommended that the wording for the GHCC Warming Center be examined and edited. He also announced that the Pinewood Derby had a good turnout with 21 different cars on the new track. Apparently our own Pat Smith, a newbie to the sport, had the fastest car in every event!

KCHD: Chuck outlined his meeting with Dayna Katula and Susan Walther of the Kitsap County Health Department. The GHCC is now reclassified as a "Permanent Restaurant food establishment" because we serve 5 to 6 meals per year to the public. There will be a manual available soon establishing guidelines for inspection. While he is certain we seem to have a good working relationship with the KCHD, it is worthwhile to work hard to keep it that way.

Chuck pointed out that:

- * if we're doing any outdoor cooking, we need to make sure that we are working under a canopy or under the awning in the alleyway.
- *when washing produce, we need to make sure that we have properly sterilized the 3rd sink. Rinsing produce in a colander is even better if possible. The colander keeps the produce from contacting potentially contaminated surface.
- *everyone working in the kitchen should have access to an accurate thermometer. In reviewing food inspection reports, he has seen that issue called out frequently.
- *proper sterilizing solutions and supplies must be on hand and easy to show the inspector if necessary.
- *the coffee bar sink is for hand washing.
- *everyone who is preparing, serving, or handling consumables (food, coffee, water, snacks, etc.) in any way must have a valid food handler's card displayed in the kitchen.

Septic System: According to Chuck, the GHCC septic system here is 30 years old. Despite the fact that it continues to function, there is a risk that the system could fail causing our kitchen to completely shut down.

Cameron will research septic companies in Chuck's absence.

Although we are in the exploratory phase, making a decision to either repair or upgrade the septic system is top priority.

St. Patrick's Day: This event still needs kitchen cleanup volunteers but all other jobs have been filled according to Pat Duvall.

Spring Scholarship Brunch: A planning meeting was set for March 11.

Rummage Sale: Connie reported that the Rummage Sale drop-off scheduled for March 9 has been advertised in the Log and on social media. Pat S. is doing email reminders to Department leads and to Rummage Sale helpers. Annette Wright is writing monthly Log articles and Christy is continuing to work the social media networks with notices and reminders regarding the Sale.

With Howie gone, Chuck is filling in at the boathouse and will continue to assist as he can.

A first draft of a Rummage Sale poster was reviewed and changes were suggested.

Janitorial: Connie said that snow and rental cancellations resulted in only 3 hours of work for the month of February. The March schedule will be on the Rental/Events calendar in two days.

Maintenance Report: After receiving two more annex garage door repair bids, Cameron recommends we go with Kitsap Garage Door. Connie moved that we do so and Deborah seconded. Motion carried.

Further, the generator is up and working. The mother board has been replaced.

Welcome Packet: Judy reported that Shore Woods will give \$100 to help with printing the Welcome Packet. Costs are \$8 per packet. She will ask for funding from the S'Klallam Tribe and Clearwater Casino.

Easter Egg Hunt: This event is April 20, the permit has been approved and Judy says all is in order.

Neighbor's Lunch: Only 22 people attended the February lunch to hear a great program on Recycling. The March program will be a National Guard speaker.

Linda Golden will be helping Celia with the RSVP program.

Scouts: The troop news is that Scoutmaster Bill is back with his new service dog, Ranger. The Scouts had a fun outing at Klondike Derby, the winter campout, the last weekend of February. Keeping the Scouts active, there will be another campout coming up at Fort Flagler.

Guest Tom Ritley spoke of his background in hiking and then requested the board consider a possible 45 minute presentation on an emergency kit for one's car. All were in agreement that we'd like Tom to make the presentation on a Tuesday in June. Celia thanked Tom for attending the board meeting stating further that we all appreciate his community spiritedness.

Pat S. pointed out that anything under Old Business not resolved should remain under Old Business on the agenda until resolved.

Meeting adjourned at 8:55 pm

Respectfully submitted,

Cynthia McCullough