

GHCC Scholarship Fund Donation Policy

Background:

Greater Hansville Community Center supports college, technical and continuing education of our residents. For many years the Community Center has awarded scholarships to local students who meet the eligibility criteria established by GHCC, subject to the amount of money available annually for scholarship awards. Funding for scholarships has come primarily from the annual budget of the Center, which is based on the success of fundraising activities sponsored by the Community Center during the prior calendar year.

It is desirable to have additional funding for scholarship awards generated by charitable gifts and bequests of local donors. Therefore the following policy is established to provide guidelines for accepting and managing these donations made specifically for scholarships.

Guidelines:

- There shall be a designated pool of restricted funds that may only be used for funding scholarships. This restricted amount may be funded by the center's fundraising efforts, the annual budgeting process, and by scholarship donations from individuals or organizations.
- Funds generated from scholarship donations will be kept in an interest-bearing account and not comingled with unrestricted or Endowment funds.
- All scholarship recipients will be selected based on the scholarship eligibility guidelines and criteria established by GHCC.
- When a scholarship donation in any one calendar year is under \$5,000, this donation will be added to the restricted funds designated for scholarships. These donations will increase the amount available in that year above the amount funded by the Center's annual budget.
- If not all the available restricted funds are awarded in any given year, the excess will carry over to the following year's available funds.
- If there is a scholarship donation from an individual, received as a gift or bequest, in an amount greater than \$5,000 in a calendar year, the donor or the estate executor may add directions for the disbursement of the funds. These directions are in addition to the applicant meeting the established GHCC scholarship criteria and eligibility requirements. Allowable directions are from the following list.
 - Donors may indicate how they wish to have funds distributed over time; all in one year or spread out over several years. The number of years would be

subject to approval by GHCC at the time of the donation, in consultation with the donor.

- Donors may indicate if they wish to have the funds go only to individuals attending in-state public and/or private schools; for example, only community colleges, technical schools or universities in Washington State.
- Scholarships awarded from these funds may be titled as directed by the donor such as: The Smith Family Scholarship. Title must be approved by the Board.
- Any donor directions requested must be approved by the Board prior to acceptance of the gift.

Adopted: 5 JUNE 2019