



Present: Celia Grether, Cynthia McCullough, Pat DuVall, Deborah Olson, Christy Mackey, Connie Gordon, Trudy Cravens, Denny Johnson
Guests: Don Lynch, Judy Tallman, Susie Stevens, Bruce Zelazoski
Absent: Pat Smith, Chuck Strahm

The regular meeting was called to order remotely at 5:04 via Zoom by President Celia Grether. All board members and guests introduced themselves to Susie and Bruce.

Minutes: Trudy moved and Connie seconded the motion that the minutes of the August meeting be approved as amended. Motion carried.

Treasurer's Report: Celia reported for Pat.

Business membership renewal letters have been somewhat successful. Renewals have been received as well as new memberships. Log ads also continue to be renewed for our on-line Log.

Scholarship donations for 2020-2021 are all paid.

Credit card accounts have been set up in Quick Books and are ready to go. Statements arrive online and transfers will be made from checking to pay the balance each month.

There have been no Matching Funds this month to the Buck Lake Native Plant Garden or to the Library because no donations were made.

Amazon Smile donated \$8.33 when Pat purchased items and selected GHCC as her charity.

The Reserve Report has been tabled to a later date for approval.

Google Drive consolidation will have more items to be loaded and a training timeline to be determined.

Pat D. moved and Deborah seconded that the August financial report be approved as presented. Motion carried.

REPORTS

Candidates Night:

The Virtual Candidates Night will be held on **October 16 from 6:30 to 8:30 on Zoom**. This announcement will be in the September online Log.

Judy reported that the League of Women Voter's forum model will be used again and a sample of the format may be viewed on YouTube at League of Women Voters Kitsap at the 2020 Primary Election Forums.

Angie Jensen's poster advertising this event will soon be seen in the community and Don and Christy have arranged for information to be on the **website** as well as **social media**. Denny will purchase the Zoom webinar subscription at the end of the week.

Eight of the invited candidates have responded positively. Judy hopes to hear from Oran Root and Pam Madden-Boyer soon.

Committee rehearsals are scheduled for **September 14 and September 18 at 6:30 pm.**; rehearsal for the Committee and the candidates is scheduled for **October 6 at 6:30 pm.**

A committee will be **writing questions on October 13 at 10 am at GHCC.** Judy invited any interested board members to join the group writing questions. Marilyn Olds from the Community News has been invited to join the October 13th meeting.

The October Log, social media and GHCC website will publish a **Zoom webinar link** as well as a phone in number.

Status of Online Rummage Sale

Trudy reported that the committee has completed a catalog of 100 pictures with accompanying prices. Denny added that there are 14 categories and he is working on a PDF to be sent out to people on the Constant Contact mailing list and anticipates putting it soon. Trudy has suggested an end point of 2 to 3 weeks.

OLD BUSINESS

Nominating Committee Report and Proposed Election Process:

Celia announced that **Keith Beebe** will join the board in 2021 and that **Trudy has agreed to chair** the 2021 Rummage Sale. Trudy mentioned cutting out some less busy departments such as Cameras.

Increasing the number of directors to 7 was suggested by Celia. Connie recommended that each board member should be expected to take their turn as president and that expectation should be made clear to prospective board members. Following discussion and with no decision made, it was decided to move towards resolution through further discussion later.

Ten percent of the GHCC membership is required to vote on a slate of officers online.

Landscaping Expenditures

The first stage of landscaping will involve tree removal. Don noted that the project will begin in October and he does not foresee any large expenditure coming up that would involve the new contracting policy.

Adoption of Contracting Policy

The GHCC Contracting Policy drafted by Celia and Chuck was formally adopted following a motion to do so by Deborah and seconded by Connie. See addendum: new GHCC Contracting Policy attached.

NEW BUSINESS

Communication with Rob Gelder:

Celia reported that GHCC's \$35 rental payment for the duration of our current lease has been deposited by Kitsap County with the assistance of Rob Gelder. Rob declined to send GHCC a blank standard lease - essentially on the grounds that there is no such thing as a standard lease. He copied Jim Dunwiddie, the Parks Superintendent on his response.

Date for Food Drive:

October 3 is being considered for the drive. Pat D., Deborah, Susie Stevens and Christy volunteered to head up the Food Drive. Celia noted that Helping Hands of Hansville will be participating also. Our guest, Susie, is well-connected to ShareNet and offered some suggestions which the committee will consider.

Don volunteered to organize tables for setup.

Skylight Purchase and Installation

Bruce stated that he will be getting bids for the project and that he believes manual open and closure is acceptable rather than electric.

He also did a temporary fix on the back steps and will finish up tomorrow.

For the Good of the Order:

Deborah offered to chair a **Halloween event** such as a drive by Trick or Treat.

To be carried forward – Vote on Reserve Requirements, Chuck's Warming Station Improvement Plan and President's Resource (formerly POS) Manual

Meeting adjourned at 6:14 pm.

The next meeting will be October 7, 2020 at 5 pm.

Respectfully submitted,
Cynthia McCullough

ADDENDUM: GHCC Contracting Policy

A contract for services of up to \$500 can be authorized by Maintenance Coordinator.

A contract for services from \$500 - \$1,500 requires that the board be informed.

A contract for \$1,500 and above requires three written estimates and board approval.

A contract for services may be sole sourced in the following circumstances:

- (1) If GHCC has solicited three quotes and there is only one response from a qualified vendor.
- (2) If there is only one qualified vendor within reasonable travelling distance of GHCC
- (3) If there is only one vendor with the necessary expertise and favorable references.

EXCEPTION:

If/when there is a critical failure that may negatively impact the building, grounds, events or possible business (Rentals) the maintenance coordinator may proceed at their own discretion but must consult, if possible, with the GHCC President, or the Past President if the current President is unavailable.

